

With Qatar Driving License
With NOC, and can join immediately
10 years in Qatar

ELDONIE N. BELTRAN

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Professional Summary:

Highly skilled Safety Officer with a proven track record of over 10 years in maintaining sound and safe working environments, specializing in Health, Safety, and Environment issues. Experienced in overseeing projects in the GCC region, including those for Qatar Petroleum, Ashghal, and high-rise Buildings in Qatar including all Damac high-rise projects in Qatar.

Professional Experiences:

HSE OFFICER

Draieh Contracting W.L.L.

Doha, Qatar

October 2015 – Present

Duties and Responsibilities:

- Monitoring, supervising and properly enforcing all Safety, Health and Environmental procedures and policies to all construction activities at the site in accordance to the project HSE Safety manual and international standard and Lusail Project Development safety standard.
- Properly implement all HSE regulations such as wearing all required personal protective equipment, encourages safe working procedures, corrects obvious hazards immediately and report them to the management.
- Properly implement the Permit to Work System in every working area at site such as; confined space permit, hot work permit and radiography work permit implemented by the management.
- Walk the assigned areas on a regular basis to establish HSE presence and provide support.
- Preparing all the daily, weekly and monthly reports submitted to the Safety Manager such as;
- Daily Observation Report with proposed appropriate corrective measures, Near Miss Report, House Keeping Report, Environmental Inspection and etc.
- Conducting Tool Box Talks every Saturday and Conduct Safety Induction Training.
- Conducting special training such as working at height, confined space, excavation and other environmental aspect.
- Monthly inspection for lifting gears, fire safety equipment and health and welfare.

- Regular monitoring of welfare facilities such as mess hall, washing areas, drinking stations and to ensure that welfare facilities are in accordance to the standards of QCS 2014.
- Carrying out accident investigation and reporting to the management about accident trends. Determining the cause and recommend means of preventing recurrence of such incident.
- Conducting Emergency & Fire Drill at Site as per Lusail Development Project Management Standard.
- **Authorized Gas Tester** - Carrying out gas tests and to interpret the results to the supervisors and workers.

PROJECTS:

INCLUSIVE DATES: Ongoing

PROJECT: RENOVATION, REFURBISHMENT AND RETROFITTING WORKS (CIVIL AND MEP)

CLIENT: QATAR UNIVERSITY

INCLUSIVE DATES: Completed

PROJECT: BURJ DAMAC WATERFRONT

CLIENT: DAMAC PROPERTIES

INCLUSIVE DATES: Completed

PROJECT: BURJ DAMAC SEAVIEW

CLIENT: DAMAC PROPERTIES

INCLUSIVE DATES: Completed

PROJECT: BURJ DAMAC MARINA

CLIENT: DAMAC PROPERTIES

HSE OFFICER

Al Jaber Trading & Contracting Co., W.L.L.

Doha, Qatar

February 2014 – October 2015

- To conduct workplace inspections, to ensure that safe working methods and safety measures are in place.
- Conduct and document the required training and safety induction for the workforce prior to joining the site.
- To conduct regular HSE inspections and report findings to Project HSE Manager.
- To monitor compliance with Project HSE Plan and procedures for all works undertaken.
- To assist on the investigation of accident/incidents/near misses and give recommendations to prevent recurrence. Report all findings to Project HSE Manager.
- To propose ways of improving safety awareness to Project HSE Manager.
- Conduct the Tool Box Meeting (TBM) and highlight all hazards and the safety issues.

Achievements:

- ✓ Reduced company unwanted cost from any injuries and illness by implementing proper safety measures at work.
- ✓ Reduced risks, fewer accidents and increased workers productivity.
- ✓ Contributed to company's profitability by preventing delays due to any unwanted accidents through strong and strict implementation of Safety Management System.

PROJECTS

Inclusive Dates: Completed

Project: **Al Shahaniya School No 18, Construction of 3 New School**

Client: PWA / ASHGHAL

Inclusive Dates: Completed

Project: **Dukhan Housing Project**

Client: QATAR PETROLEUM

HSE OFFICER

METRO STONERICH CORPORATION

Quezon City, Philippines

March 2011 – May 2013

- Maintain a system of inspection to detect all hazard of operation and inform all concerned of all safety and health hazards.
- Make routine inspection of work areas at the sites.
- Keep centralized record of all accident and safety inspection reports, including accident reports and records of service contractors and subcontractors.
- Orient safety officers about their duties at the job site.
- Perform other work that may be assumed or assigned by higher management.
- Keep oral and written reports on unsafe and unhealthy conditions.

Achievements:

- ✓ Formulated and instituted the safety, security and health program for the company, in compliance with OSH Standard.
- ✓ Formulated emergency preparedness program for the company, applicable to specific site conditions.

HSE OFFICER

AAV BUILDERS CORPORATIONS

Makati City, Philippines

February 2009 – February 2011

- Keep records and update documents, work instruction, policies and procedures.
- Implements basic knowledge of procedures and applications of safety, health, fire and life standards.
- Conducts safety audits of other projects assigned by the Safety Head.
- Assists government agencies in conducting safety and health inspection, accident investigation or any related programs.
- Prepares monthly reports, statistics and analysis.
- Reporting accidents and prepare investigation recommending corrective and preventive.

PROJECT

Project: Construction of Assembly Area

Client: Texas Instrument PEZA Clark Pampanga

PTW OFFICER

AAV BUILDERS CORPORATIONS

Makati City, Philippines

July 2009 – January 2011

- Discuss the scope of each activity that needs to be carried out including the safety requirements.
- Carry out assessment of risk for the activities that need to be completed.
- Generate reports and formats required for permit and forward to the construction manager for his approval of the permits such as Hot work permit, Cold work etc.
- Ensure that every activity is carried out as per clients' procedures post award of permit.
- Coordinate with the representatives if installation work is being carried out for adherence to client's procedure.
- Inspect work in progress to ensure qualified employees are carrying it out as well as the adherence of quality procedure.
- Inspecting to check that work areas are left safe to permit cancelation.
- Monitoring compliance of workers to the PTW requirements.
- Filing permits for future use and incident investigation.

PERSONAL INFORMATIONS:

SEX:	Male
DATE OF BIRTH:	24 July 1985 / 38 years old
CIVIL STATUS:	Married
COUNTRY OF NATIONALITY	Philippines
LANGUAGE SPOKEN	Excellent in English & Pilipino / Fair in Arabic Language
VISA STATUS	Working Visa

CHARACTER REFERENCE:

JANARTHANAM GOVINDAN

Project HSE Manager

Draieh Contracting

MOHAMMED ZAYAN

Project HSE Manager

Al Jaber Trading Contracting Co.

ELIEZAR A. RAMOS

Trainer

Management- Techworks Training and Consultant

EDUCATION, TRAININGS & SEMINARS:

- **ISO 45001: 2018 Lead Auditor**
DISS Training & Consulting
Doha Qatar
On-going
- **AUTOMATIC SPRINKLER AND OTHER WATER BASED FIRE PROTECTION SYSTEM**
Society of Fire Protection Engineers
Doha Qatar
December 1, 2023
- **FIRE AND LIFE SAFETY MANAGEMENT IN HEALTHCARE OCCUPANCY**
Society of Fire Protection Engineers
Doha Qatar
December 1, 2023
- **ROOT CAUSE ANALYSIS**
Learnovate Management Consultancy
Doha Qatar
October 23, 2023
- **NEBOSH INTERNATIONAL GENERAL CERTIFICATE IN OCCUPATIONAL HEALTH AND SAFETY**
Icon Training Centre
Doha Qatar
January 25, 2022
- **HAZARD IDENTIFICATION, RISK ASSESSMENT AND CONTROL**
JTC Doha Qatar
July 28, 2015
- **AUTHORISED GAS TESTER**
Doha International Safety Services
October 14, 2014
- **INTEGRATED MANAGEMENT SYSTEM**
Doha International Safety Services
October 20, 2014
- **BASIC FIRST AID & CPR**
Doha International Safety Services
October 22, 2014
- **PERMIT TO WORK**
Qatar Petroleum
April 15, 2014

- **OCCUPATIONAL SAFETY AND HEALTH OFFICER COURSE**
 (Based on OSHA 1910, 1926 GI and other Construction Course)
 Management-Techworks Training and Consultancy Inc.
 Dagupan City
 June 17 –July 5, 2013

- **EXCAVATION SAFETY**
 Safety House Inc.
 Edsa Greenhills San Juan Manila
 November 24, 2011

- **FIRE SAFETY**
 RRS Management System Consulting, Inc.
 Madrigal Business Park, Ayala Alabang Muntinlupa City February 23,
 2010

- **BASIC OCCUPATIONAL SAFETY AND HEALTH**
 PEME consultancy, Inc.
 University Hotel, UP Campus, Diliman Quezon City May 23, 2008

- **PERMIT TO WORK**
 Safety House, Inc.
 Edsa Greenhills San Juan Manila
 May 4, 2008

Note: Original / copy of Certificates are available upon request.